



MIDLANDS STATE UNIVERSITY LIBRARY

HOW TO SEARCH THE ONLINE PUBLIC ACCESS CATALOGUE (OPAC)

1. Open a browser and go to www.msu.ac.zw
2. Click on the '**Libraries**' link. You will be redirected to the Library Homepage.
3. On the library homepage, click on '**Electronic Resources**' and select '**Catalogue**' from the drop-down menu. This will redirect you to the Web OPAC Page.
4. In the upper left corner of the page, there is a search box. By clicking on the drop-down arrow next to 'Catalogue', a list of options for locating a book, journal, or any other library resource becomes available. Searches may be conducted by:
 - ❖ Title
 - ❖ Author
 - ❖ Subject
 - ❖ ISBN
 - ❖ ISSN
 - ❖ Call Number
5. Input your search terms using any of the options above, and then press the 'Enter' key on your keyboard. Alternatively, you can click on the search icon.
6. You will be redirected to a screen showing the number of search results and a brief description of each record.
7. To view your chosen result, click on the title of a record, which will direct you to a detailed page displaying:
 - ❖ Item Type
 - ❖ Current Library Location
 - ❖ Call Number
 - ❖ Copy Number
 - ❖ Status (i.e. Availability)
 - ❖ Due Date
 - ❖ Barcode
8. Check the availability of the book, its location, and note down its call number.
9. Approach the correct shelf to obtain the book.

If you require assistance, please do not hesitate to get in touch with us at:

WhatsApp: 0717 290 290

Email: researchsupport@library.msu.ac.zw

Call: 0542260568 Ext 2430